



Shipped Semen Procedure

Important: Before the First Shipment

- Breeding Fee must be paid in full before ordering semen
- Fully executed contract must be on file prior to ordering semen
- Pre-pay each shipment. We accept Visa, Mastercard and Discover Card
- A copy of mare's registration papers must be on file
- Shipping information must be on file including:
 1. Physical address and telephone number for location to receive shipment
 2. Does Federal Express deliver to this address on Saturday?
 3. Will there be a hold placed on this Federal Express delivery? (FedEx: 1-800-238-5355)
 4. If shipping counter to counter what is the closest airport?
 5. What airlines service this airport?
 6. Provide a contact name and phone number to receive airline information

Shipped Semen Procedure

1. When you first take your mare to your veterinarian or stallion station contact Key Stallion Station and let us know you are planning to start tracking your mares estrous cycle.
2. You or your veterinarian will contact us again:
 - a. When he/she **FIRST APPROXIMATES THE DATE OF OVULATION**
 - b. When he/she **WANTS SEMEN TO BE SHIPPED**
3. Contact Key Stallion Station **by 6 pm Mountain Standard Time the afternoon prior to collection days (Mon/Wed/Fri)** to order semen. You may cancel your shipment up to 10:00 am MST the day of shipment without penalty.
 - For a Tuesday Delivery: Call in order Sunday by 6:00 pm MST. Semen will be collected and shipped Monday. You will receive your shipment Tuesday.
 - For a Thursday Delivery: Call in order Tuesday by 6:00 pm MST. Semen will be collected and shipped Wednesday. You will receive your shipment Thursday.
 - For a Saturday Delivery: Call in order Thursday by 6:00 pm MST. Semen will be collected and shipped Friday. You will receive your shipment Saturday.

We recommend Federal Express Next Day Service as the best choice for shipping semen, however, they do not pick up on Saturday or Sunday

4. If using same day air service Key Stallion Station must be contacted **by 12 noon MST the day prior to collection days (Mon/Wed/Fri) to order semen. Penalties fees apply to all canceled same day air shipments.**
 - Call ahead to determine your airport accessibility and airline availability. We ship from the Colorado Springs Airport.

Prevent Problems with Shipments by Following These Recommendation:

5. If your shipment does not arrive, call Key Stallion Station for a tracking number
6. All Semen Orders must be placed by calling (719) 544.2740. **Orders not valid if placed on answering machine or if received by fax or email.**
7. **DO NOT OPEN YOUR SEMEN CONTAINER** until your veterinarian is present and ready to inseminate.

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8. Each shipment contains paperwork from your breed association. This insemination report must be completed by the person performing the insemination. One copy must be sent to the breed association, one copy must be sent to Key Stallion Station, keep one copy for your records. If we do not receive this report, breeding reports cannot be filed.

9. It is best to inseminate your mare as soon as possible after receipt of semen shipment and then again within 12 hours. Cooled Semen is best used in 24 to 48 hours. Semen loses its viability the longer it is stored after collection. Calculation of the 24 to 48 hour window begins at the time of collection, NOT the time you receive semen or inseminate your mare. DO NOT WARM SEMEN, your mare provides the best environment to warm the semen.

10. Use the entire contents of one syringe. All shipments will contain two (2) separate inseminations when available. All requests for shipped semen will be filled as received and are subject to availability. If the second dose is not used, discard the semen and return the container. **Under no circumstances should the semen be used for any other mare, than the mare booked.**

11. Disposable shipping container may be returned to Key Stallion Station. If returned, your container is marked and stored if you should need a second shipment. You will receive a discount on second shipments when the container is returned in re-useable condition.

If you choose to use Breeding Facilities' Equitainer, providing one is available, it must be returned using FedEx or UPS within four (4) working days. Equitainer must be insured for replacement value of \$300.00 on return shipping.

12. Confirmation of pregnancy by ultrasound starting at 14 days post ovulation following through to 45 days of pregnancy is required to maintain the live foal guarantee in breeding contract. Notify Key Stallion Station when your mare has been check in foal by mailing the Reproductive Status form completed and signed by your veterinarian.

The key to successful breeding your mare with transported cooled semen is very careful planning, management and coordination with the stallion manager.

Your questions are important. Please feel free to ask. (719) 544-2740